**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

You are hereby summoned to attend an ORDINARY MEETING of the Parish Council to be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 16th November 2021 at 7:30pm,** to transact the following business:

Signed: Gemma Lake Date: 10th November 2021

Clerk to the Heybridge Basin Parish Council.

**Members of the public and Press are welcome to attend the meeting.**

**Please ensure that all mobile phones are switched to silent for the duration of the meeting.**

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any person attending with the intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Correspondence from Parishioners:**
7. Email RE: The Village Christmas Tree
8. Emails RE: DMCP
9. **Correspondence:**
10. **To sign as a correct record the minutes of the meeting held on 19th October 2021. (Appendix 1)**
11. **To sign as a correct record the minutes of the extraordinary meeting held on 5th November 2021. (Appendix 2)**
12. **Finance.**
13. To approve
14. Payment requests for October/ November 2021 *(schedule to be circulated).*
15. Receipts for October/November 2021 *(schedule to be circulated).*
16. **Public Space Protection Order Consultation**
17. To receive an update from Councillor Heubner and agree any action to be taken.
18. **Budget Review**
19. To consider the draft budget for next year and agree any action to be taken.
20. **Funding**
21. To receive an update from Councillor Sjollema about the Covid-Safe Community Buildings Fund and agree any action to be taken.
22. **Internet/Website**
23. To consider the proposal that the Council transfer their Internet domain name to .gov.org and agree any action to be taken.
24. **Heybridge Residents Association**
25. To receive a verbal report from Councillor Schnurr and agree any action to be taken.
26. **Planning Applications**
27. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*
28. **Clerk’s Report**
29. To receive a verbal report from the Clerk about any outstanding matters and to take action as required, to include:
30. SLCC and NALC Membership
31. EA Update
32. St George’s Field
33. Group Councillor Training
34. December Meeting Date
35. **Village Plan**
36. To look at a full programme of projects and agree any action to be taken.
37. **To receive questions from members of the public**
38. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
39. **Essex Waterways**
40. To receive an update regarding the Essex Waterways and agree any action to be taken.
41. **Daisy Meadow Car Park**
42. To receive an update regarding the tender process and to agree the action to be taken

Provisional Date of Next Council Meeting Tuesday 21st December 2021

Clerk Contact details: clerk@heybridgebasinpc.org.uk

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)